

REPORT OF CLASSROOM VISITATION

Teacher's Name Mrs. Rowena Wagner Date 11-26-02  
School Cochran Elementary Grade/Subject 2nd grade Social Studies  
Length of Observation: From 1:30 To 2:05 Period        Visit # 1

KEY: S - Satisfactory IN - Improvement Needed  
NA - Not Applicable \* - See Written Comment

Preparation - Planning

- (NA) Lesson plans evident . . . . .
- (NA) Planning reflects lesson objectives and activities . . . . .
- (NA) Aim or purpose - Clear and attainable. . . . . Concepts of Family
- (NA) Provisions for different ability levels. . . . . and Ancestors
- (S) Instructional materials readily available. . . . .
- (NA) Materials reflect creativity and resourcefulness . . . . .
- (S) Teacher's knowledge of lesson content. . . . .

Instructional Technique/Effectiveness

- (S) Command of written and spoken English. . . . .
- (S) Introduction and motivation. . . . .
- (S) Teaching strategies appropriate to lesson/objective. . . . .
- (S) Provisions for: auditory, visual, and tactile instruction . . . . .
- (S) Illustrates/models the concept or skill . . . . .
- (S) Vocabulary appropriate to group. . . . .
- (S) Questions stimulate thought. . . . .
- (S) Learning experience consistent with purpose/planning . . . . .
- (S) Students encouraged with appropriate reinforcement . . . . .
- (S) Teacher awareness of student understanding of lesson objectives. . . . .
- (S) Time on task . . . . .
- (S) Summary and closure. . . . .
- (S) Assignment/Homework - applicable and clearly stated. . . . .

Teacher - Student Interaction

- (S) Demonstrates courtesy and tact . . . . .
- (S) Maintains consistency when working with students . . . . .
- (S) Encourages student interaction . . . . .
- (S) Students' involvement - participate actively . . . . .
- (S) Encourages good work/study habits. . . . .

Personal Characteristics

- (S) Demonstrates sound instructional judgment. . . . .
- (S) Gives attention to personal grooming and dress . . . . .
- (S) Exhibits: poise, composure, enthusiasm, and sense of humor . . . . .

Management and Organization

- (S) Control and discipline - firm, fair, and sympathetic . . . . .
- (S) Establishes/follows classroom routines and procedures. . . . .
- (S) Attention to health and safety needs of students . . . . .
- (S) General order and cleanliness of room. . . . .
- (NA) Effectiveness of seating & furniture . . . . .
- (NA) Use of bulletin boards and/or displays . . . . .
- (NA) Maintains accurate records . . . . .

COMMENDATIONS & RECOMMENDATIONS Students took turns reading and discussing family & ancestors in Social Studies chapter. Turn and talk strategy used - "What does ancestor mean?" Students were redirected after getting off the subject of the discussion. Good job sharing own cultural experiences from another country. Upcoming lessons were previewed.  
Suggestions: 1. Be aware of calling on the same few students (Cochran and Shawn).  
2. Limit student responses to 2 or 3.  
3. Use the turn and talk strategy for higher level questions such as "why" or for making predictions.

Observer's Signature Kurt R. Meade Title Principal  
Conference Date 12-3-02

Teacher's Signature Rowena Wagner Enclosure: Yes        No       

1. White copy remains with teacher.
2. Yellow copy to principal.
3. Pink copy to personnel file.

\*Indicates copy has been received; not necessarily in agreement with observer.  
Written response may be attached

